AGENDA
OUTWELL PARISH COUNCIL

The 380th Ordinary Meeting of the Parish Council will take place on **Tuesday 7th April 2026**,
At Upwell village Hall, New Road, Upwell at **7.00pm.**
All councilors are summoned to attend. The press and public are welcome to attend.

1.1 To consider and receive apologies for absence.

1.2. Councilors' Declaration of Interest in tonight's Agenda items.
Please indicate whether the interest is a personal one or one which is also prejudicial. A declaration of interest should indicate the nature of interest and the agenda item to which it relates. In the case of personal interest, the members may speak and vote on the matter. If a prejudicial interest is declared the member should withdraw from the room whilst the matter is discussed.

1.3 Public Forum for electors to address the Council. Each elector has a two-minute slot to talk.

1.4 To accept and sign the minutes of the meeting held on 3rd March 2026 – circulated before the meeting.

1.5 **Council Procedures- Please can all Councillor's check the policies etc published on the Web Site an ensure they are correct. At the AGM next month they have to agreed.**

2 Councilor's Reports
2.1 NCC – Chris Dawson – various updates and information have been sent by Chris. Copies sent to councilors.
2.2 B C – Chris Crofts.

3 MATTERS REQUIRING COUNCIL ACTION AND/OR DECISIONS

3.1 To report matters arising from the minutes from the Meeting held 2nd December 2025.
An Action plan has been produced and sent with the minutes of the last meeting.
If you have any reports or updates on any of the matters on the Action plan- please email everyone before the meeting.

3.1.1. Grit Bin License has been granted and grit bin delivered- this is to be positioned at the junction of Churchfield Road and Church Drove. C C Chris Dawson and clerk have dealt with this.
3.1.2. Cllr Gill Trickett attended the Upwell and Outwell luncheon club. Her report is attached to agenda.

4. FINANCE -
4.1 Decisions/action
4.1.1 To formerly approve Accounts- February- copies sent to all Councilor's
4.1.2. Agree to approve payments for April- copies of payments to be made are attached to this agenda.

4.2 For information
4.2.1 TC Group are the accountants that ensure the Clerk's salary is accounted for.
4.2.2 Variance report for February.
4.2.3 NCC have paid £1950.00 toward the costs for the maintenance of the Infilled canal.
4.2.4 PKF are the external auditors for finance year 2025-26.
4.2.5 Robin Gorman has agreed to do the internal audit.

5. REPORTS-

5.1 To receive monthly Police Updates sent via email.

5.2 To receive the report from the School Liaison Officer – Councillors Mrs. Gina Greenwood/Gill Trickett to report.

5.3 To receive the report from the OLD Cemetery working party- Councilor Mr Dale Boyce to report.

5.4 To receive the report from the Playing field and Village Hall Committee – Councilor Mrs.Tara Rust to report.

5.5 To receive the report from the Planning working party – report attached to the agenda.

5.6 To receive the report from the Village and Highways Working Party-
5.6.1. Streetlights reported as and when.
5 6.2 Any highway reports to Councilor Mrs Jane Sutton-

5.7 To receive the report from the Allotment committee: Alotment rents have been sent.

5.8 To receive report on Health and Safeguarding- Cllr Mrs. Gill Trickett to report.

6. MATTERS FOR COUNCIL INFORMATION OR TO ACTION
6.1 Village Sign to be added to the Action list this meeting.
6.2. Bridge Plaque- Cllr Mrs Jane Sutton to report.
6.3. Paragon Charity- Clerk to explain.

7 Outwell Parish Council Web Site is updated monthly-

8 To consider agenda items for the next meeting 29.04.2026.

9 Date of next scheduled meeting – Tuesday 5th May 2026, after the AGM at 7pm at Upwell Village Hall, New Road, Upwell.

Debbie Newton 01.04.2026