AGENDA
OUTWELL PARISH COUNCIL

The 384th Ordinary Meeting of the Parish Council will take place on **Tuesday 10th November 2026**,
At Upwell village Hall, New Road, Upwell at **7.00pm.**
All councilors are summoned to attend. The press and public are welcome to attend.

1.1 To consider and receive apologies for absence.

1.2. Councilors' Declaration of Interest in tonight's Agenda items.
Please indicate whether the interest is a personal one or one which is also prejudicial. A declaration of interest should indicate the nature of interest and the agenda item to which it relates. In the case of personal interest, the members may speak and vote on the matter. If a prejudicial interest is declared the member should withdraw from the room whilst the matter is discussed.

1.3 Public Forum for electors to address the Council. Each elector has a two-minute slot to talk.

1.4 To accept and sign the minutes of the meeting held on 6th October – circulated before the meeting.

1.5 **Council Procedures- Council has received one application for co option of Councillor to replace John Watts.**

2 Councillor's Reports
2.1. C C Tina Kiddell – she has sent her apologies- copy of her report sent to all councillor's
2.2 B C – Chris Crofts

3 MATTERS REQUIRING COUNCIL ACTION AND/OR DECISIONS

3.1 To report matters arising from the minutes of the Meeting held 6th October 2026.
An Action plan has been produced and sent with the minutes of the last meeting.
If you have any reports or updates on any of the matters on the Action plan- please email everyone before the meeting.
3.1.1 A meeting has been arranged between MLC, Well Creek Trust, Upwell and Outwell Council's to discuss riverbanks.
3.1.2 Parish Partnership- Council has received a quote from Pro edge construction for extended railing's in front of the school. Awaiting another quote from NCC highways to ensure the original quote is correct.
3.1.3- Advertisement for a new Village Cleaner has already attracted some interest.
3.1.4- Quote received from Medina Services for maintenance of the three areas in the Village- £500.00 per month for twelve months- cutting when required -but at least 10 cuts of each area.
Awaiting quotes from Nuture and Glover Environmental.

4. FINANCE -

4.1 Decisions/action
4.1.1 To formerly approve Accounts September- copies sent to all Councilor's
4.1.2. Agree to approve payments for November- copies of payments to be made are attached to this agenda.

4.2 For information
4.2.1 TC Group are the accountants that ensure the Clerk's salary is accounted for.
4.2.2 Variance report for September.
4.2.3. Money received in October- Allotments £4,717.50. Magazine £360.00.
4.2.4. RECREATION GROUND-
M & G Charifund stands at £20,461.15 on 30.9.26
Bank Account

5. REPORTS-

5.1 To receive monthly Police Updates sent via email. Our new officer for this area is Howard Elvidge. Hoping he will make an appearance sometime.

5.2 To receive the report from the School Liaison Officer – Councillors Mrs. Gina Greenwood/Gill Trickett to report.

5.3 To receive the report from the Cemetery working party-

5.4 To receive the report from the Playing field and Village Hall Committee – Councilor Mrs.Tara Rust to report.

5.5 To receive the report from the Planning working party – report attached to the agenda.
Response from the Enforcement team – re caravans in Langhorns Lane. Copies sent to all Councillor's

5.6 To receive the report from the Village and Highways Working Party-
5.6.1. Streetlights reported as and when.
5 6.2 Any highway reports to Councilor Mrs Jane Sutton-
5.6.3- C C Tina Kiddell very kindly took all our issues to the NCC Highways and the response will be read out by clerk.

5.7 To receive the report from the Allotment committee:
Invoices sent to all Tenants.

5.8 To receive report on Health and Safeguarding- Cllr Mrs. Gill Trickett to report- she has written a letter to the local MP about her concerns on behalf of Outwell Parish Council with the Blue Badge Applications

6. MATTERS FOR COUNCIL INFORMATION OR TO ACTION :-
6.1.1 NCC- Parish Partnership- discussed earlier.
6.1.2. BCKL&WN have sent a contract for OPC to sign regarding annual contributions to the Annual Maintenance to Upwell Surgery Car Park.

7 Outwell Parish Council Web Site is updated monthly- RLS- Web Site Services team has sent reassurance that the latest PHP security has been deployed on our current WebSite. -Clerk to expand.

8 To consider agenda items for the next meeting 04.11 2026.

9 Date of next scheduled meeting – Tuesday 1st December 2026, at 7pm at Upwell Village Hall, New Road, Upwell.

Debbie Newton 04.11.2026